



E R Property Owners Association

General Meeting Minutes

October 18, 2021 at 6:00pm

Northwest Library Meeting Room- 6228 Crystal Lake Dr., Fort Worth, TX 76179

In attendance:

Patrick Jacobs- **Vice President**

Michael Curtin- **Director**

Marylin Philips- **Director**

Dawn Kelly- **Property Management Group**

Residents: Matt Burns, Katie Jacobs, and Mollie Hodges

Meeting began at 6:46pm.

Board Introductions:

- Board members introduced themselves to homeowners in attendance.

Notice of Quorum:

- PMG stated that board quorum was met to conduct the meeting.

September 28, 2021 Meeting Minutes Review & Approval:

- Patrick Jacobs motioned to approve the September 28, 2021 meeting minutes, Michael Curtin seconded this motion, all in favor, and the motion passes.
- PMG will post the board approved September 28, 2021 meeting minutes to the HOA website.

Guest Speakers:

- **Rafael Salazar**-Officer Salazar (NPO) introduced himself to all homeowners in attendance. Officer Salazar stated that if homeowners have any questions or problems to reach out to him by phone or text at 817-996-0406, the office line is 817-392-1234, or by email at rafael.salazar@fortworthtexas.gov. Officer Salazar asked when the neighborhood disc golf tournament will be held. The board stated that they will begin planning this event in early 2022.
- **Kenneth Mendez**- Officer Kenneth Mendez introduced himself to all homeowners in attendance and stated that he is the code compliance officer. Officer Mendez stated that homeowners can email him at kenneth.mendez@fortworthtexas.gov or go to the MY FW app and report neighborhood code violations. Officer Mendez stated his last day as the code compliance officer will be October 29, 2021. Officer Mendez discussed the coming events through Christmas and will provide information on the camera link program.



Officer Mendez offered Back the Blue yard signs to homeowners who want to show support for the police department. Crime Watch signs run about \$300-\$400.

Additional Business:

- **Board Interim Position Placement & Vote:** Marilyn Phillips motioned for Matt Burns to be elected for the board interim position for Mark Winter's term through 2022, Patrick Jacobs seconded this motion, all in favor, and the motion passes.
- **Lamp Posts:** The board is moving forward with the street sign install provided by Real Estate Restoration & Construction with this contractor purchasing the hardware. PMG will order the sign toppers and board members will provide the design.
- **Dead Plant Removal/Replacement:** Patrick Jacobs motioned to accept the Smith, Lawn & Tree dead plant removal and replacement bid for \$8,622.11, Michael Curtin seconded this motion, all in favor, and the motion passes. The board does not approve the Smith Lawn & Tree oleander cutback bid of \$4,546.50 at this time.
- **Future Meetings:** The board discussed not scheduling any future meetings on Wednesdays.
- The board discussed the North West Alliance information.

Resident Q&A: None

Meeting adjourned at 7:44pm.